

# CAPCA Conference & Agri-Expo EXHIBITOR RESERVATION CONTRACT

November 3-5, 2019 – Grand Sierra Resort, Reno, NV

**Please reserve a booth(s) for:**

COMPANY: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

MAIN CONTACT \_\_\_\_\_

EMAIL \_\_\_\_\_

CELL # \_\_\_\_\_

OFFICE # \_\_\_\_\_

KIT RECEIPT \_\_\_\_\_

EMAIL \_\_\_\_\_

**PREFERENCE IS GIVEN TO SUSTAINING MEMBERS AS FOLLOWS:**

SILVER TO PLATINUM SUSTAINING MEMBERS – OCTOBER 2018 • BRONZE SUSTAINING MEMBERS – MARCH 1, 2019  
NON-MEMBER – APRIL 1, 2019

| <u>BOOTH SPACE PREFERRED</u><br>LIST 5 CHOICES IN ORDER | <u>BOOTH TYPE</u>  | <u>BEFORE 07/15/19</u>         | <u>AFTER 07/15/19</u> |
|---|--|--------------------------------|-----------------------|
| 1ST. _____  | <input type="checkbox"/> Island (20' x 20')                      | \$6,500                        | \$7,000               |
| 2ND. _____  | <input type="checkbox"/> Premium Booth (shaded booths – 8'x 10') | \$1,600                        | \$1,900               |
| 3RD. _____  | <input type="checkbox"/> Standard Booth (8' x 10')               | \$1,400                        | \$1,700               |
| 4TH. _____  | (4 booths limit) Number of booths reserved _____ @ _____ TOTAL   |                                |                       |
| 5TH. _____  | LESS SUSTAINING MEMBER DISCOUNT (       )                        |                                |                       |
|   |  | <b>Total Enclosed \$</b> _____ |                       |

**CANCELLATION POLICY:** *This contract may be cancelled by exhibitor at any time. Written cancellation requests made and received prior to July 15, 2019 may entitle exhibitor to a 75% refund. Written cancellation requests received between July 15 and September 1, 2019, may entitle exhibitor to a 50% refund.*  
***Cancellations after September 1, 2019 will not be entitled to a refund, and all fees due and owing must be paid in full.***

**CAPCA RESERVES THE RIGHT TO REFUSE EXHIBIT SPACE TO ANY COMPANY**

**ONE COMPLIMENTARY REGISTRATION COMES WITH EACH BOOTH:** Additional booth personnel must pay conference registration

|  |             |
|--|-------------|
| Booth 1 COMPLIMENTARY REGISTRATION:                | EMAIL _____ |
| Booth 2 (if purchased) COMPLIMENTARY REGISTRATION: | EMAIL _____ |
| Booth 3 (if purchased) COMPLIMENTARY REGISTRATION: | EMAIL _____ |
| Booth 4 (if purchased) COMPLIMENTARY REGISTRATION: | EMAIL _____ |

Contact Dee Strowbridge at [dee@capca.com](mailto:dee@capca.com) or 916-928-1625 x 3 with any questions.

Mail or fax completed contract with payment to:  
 CAPCA  
 2300 River Plaza Dr. Ste 120  
 Sacramento, CA 95833

| CAPCA Use Only   |               |               |
|------------------|---------------|---------------|
| Amt. Rec'd _____ | Check # _____ | Booth # _____ |